

ELEMENT SUMMARY INFORMATION

Element: 4.2.7 Training of Check Airman and Instructors

Purpose of this Element (Air Carrier's responsibility): To train Flight Instructors and Check Airmen in accordance with the Air Carrier's approved programs.

Objective (FAA responsibility): To determine if the air carrier's Training of Check Airman and Instructors process includes safety attributes.

Inputs:

- Crew Members (Students)
- Operations Manual
- Operations Specifications
- Simulators/Training Devices (Element 4.2.8)
- Training Program
- Instructors
- Training Aids (e.g., Audio Visual and Safety Equipment)

Outputs:

• Trained and Knowledgeable, Check Airmen and Instructors

Performance Measures:

- Program graduate demonstrates (through oral, written, and practical examinations) the requisite knowledge of flight instructor or check airmen procedures including:
 - Instructional techniques;
 - Difference between instructing and checking
 - CFR;
 - Aircraft; and
 - Air Carrier procedures.
- Flight instructor training is conducted in accordance with the air carriers approved program.

SRR:

- 121.411 (b-f): Training program; Check airman and instructor qualifications.
- 121.412 (b-f): Qualifications: Flight instructors (airplane) and flight instructors (simulator).
- 121.413 (a, c-e, g): Initial and transition training and checking requirements: Check airmen (airplane), check airmen (simulator).
- 121.414 (a, c-e, g): Initial and transition training and checking requirements: flight instructors (airplane), flight instructors (simulator).
- 121.405 (b) Training programs and revisions: Initial and final approval.

Other CFRs and/or FAA Guidance:

- FAA Order 8400.10, Volume 3, Chapter 2, Section 7, Paragraph 545: Conduct of Proficiency and Competency Checks.
- FAA Order 8400.10, Volume 3, Chapter 3, Section 1: Check Airman, Instructor, and Supervisor Programs, General
- FAA Order 8400.10, Volume 3, Chapter 3, Section 3: Check Airman and Air Transportation Flight Instructor Training.
- Refer to appropriate Advisory Circulars.

SRR SPECIFIC INFORMATION

121.411 (b) To specify the qualifications and requirements of an airplane check airmen. 121.411 (c) To specify the qualifications and requirements of a simulator check airmen. 121.411 (d) To specify the training records requirements for check airmen. 121.411 (e) To prohibit check airmen over the age of 60, or without a valid medical, from serving as pilot flight crewmembers. 121.412 (b) To specify the qualifications and requirements of an airplane flight instructor. 121.412 (c) To specify the qualifications and requirements of a simulator flight instructor. 121.412 (d) To specify the qualifications and requirements of a simulator flight instructor. 121.412 (e) To prohibit flight instructor. 121.412 (e) To prohibit flight instructors over the age of 60, or without a valid medical, from serving as pilot flight crewmembers. 121.412 (e) To specify the qualifications and requirements for flight instructors. 121.412 (e) To specify the qualifications and requirements for flight instructors. 121.412 (e) To specify the qualifications end requirements for flight instructors. 121.412 (e) To specify the recency of experience requirements for a simulator flight instructor. 121.412 (e) To specify the recency of experience requirements for a simulator flight instructor. 121.412 (e) To specify the contents of initial and transition training, and checking requirements, for all flight instructors 121.413 (a, c-e, g) To specify the contents of initial and transition training, and checking requirements, for all flight instructors 121.414 (a, c-e, g) To specify the contents of initial and transition training, and checking requirements, for all flight instructors 121.405 (b) To require written FAA approval of a training program or revision before training may be 121.405 (b) To require written FAA approval of a training program or revision before training may be	SRR	Intent	Inspectors
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4.2.7 Training of Check Airman and Instructors		
SECTION 1 - RESPONSIBILITY ATTRIBUTE		
Objective: To determine if there is a clearly identifiable, qualified, and knowledgeable person who is accountable for the quality of the Training of Check Airman and Instructors process.		
To meet this objective, the inspector will accomplish the following tasks:		
1. Identify the person who is responsible for the quality of the Training of Instructors process.	f Check Airman and	
2. Review the description in the Manual that delineates the duties and res	ponsibilities of the person.	
3. Evaluate the person's qualifications and work experience (or resume',	if appropriate).	
4. Review the appropriate organizational chart.		
5. Discuss the Training of Check Airman and Instructors process with the	e person.	
To meet this objective, the inspector will determine and record answers to	the following questions:	
1. Is there a clearly identifiable person who is answerable for the quality of the Training of Check Airman and Instructors process?	YES If yes, provide the name: No If no, explain:	
2. Does the person understand the procedures associated with the Training of Check Airman and Instructors process?	YES If no, explain:	
3. Does the person understand the controls associated with the Training of Check Airman and Instructors process?	YES If no, explain:	
4. Does the person understand the interfaces associated with the Training of Check Airman and Instructors process?	YES If no, explain:	
5. Does the person understand the process measurements associated with the Training of Check Airman and Instructors process?	YES If no, explain:	
6. Is the responsibility of this position clearly documented in the air carrier's Manual(s)?	YES If no, explain:	
7. Are the qualification standards for this position clearly documented?	YES If no, explain:	
7a Are the qualification standards for this position appropriate for the duties that are assigned?	☐ YES If no, explain: ☐ No	
8. Does the person meet the qualification standards?	YES If no, explain:	
9. Does the person acknowledge that he/she has responsibility for the Training of Check Airman and Instructors process?	YES If no, explain:	
10. Does the person know who has authority to establish and modify the Training of Check Airman and Instructors process?	YES If no, explain:	

4.2.7 Training of Check Airman and Instructors		
SECTION 2 – AUTHORITY ATTRIBUTE		
Objective: To determine if there is a clearly identifiable, qualified, and knowledgeable person with the authority to establish and modify the Training of Check Airman and Instructors process.		
To meet this objective, the inspector will accomplish the following tasks:		
1. Identify the person who has the authority to establish or modify the Tr Instructors process.	aining of Check Airman and	
2. Review the description in the Manual that delineates the duties and res	sponsibilities of the person.	
3. Evaluate the person's qualifications and work experience (or resume',	if appropriate).	
4. Review the appropriate organizational chart.		
5. Discuss the Training of Check Airman and Instructors process with the	e person.	
To meet this objective, the inspector will determine and record answers to	the following questions:	
1. Is there a clearly identifiable person who has authority to establish and modify the air carrier's policies for the Training of Check Airman and Instructors process?	YES If yes, provide the name: No If no, explain:	
Does the person understand the procedures associated with the Training of Check Airman and Instructors process?	☐ YES If no, explain: ☐ NO	
3. Does the person understand the controls associated with the Training of Check Airman and Instructors process?	YES If no, explain:	
4. Does the person understand the interfaces associated with the Training of Check Airman and Instructors process?	YES If no, explain:	
5. Does the person understand the process measurements associated with the Training of Check Airman and Instructors process?	YES If no, explain:	
6. Is the authority of this position clearly documented in the air carrier's Manual(s)?	YES If no, explain:	
7. Are the qualification standards for this position clearly documented?	YES If no, explain:	
7a Are the qualification standards for this position appropriate for the duties that are assigned?	YES If no, explain:	
8. Does the person meet the qualification standards?	YES If no, explain:	
9. Does the person acknowledge that he/she has authority for the Training of Check Airman and Instructors process?	YES If no, explain:	
10. Does the person know who has the responsibility for the Training of Check Airman and Instructors process?	YES If no, explain:	
11. Are the procedures for delegation of authority clearly documented for the Training of Check Airman and Instructors process?	YES If no, explain:	

4.2.7 Training of Check Airman and Instructors			
SECTION 3 – PROCEDURES ATTRIBUTE			
Objective: To determine if the air carrier has documented procedures for Check Airman and Instructors process.	or accomplishing the Training of		
To meet this objective, the inspector will accomplish the following tasks	:		
1. Review the documented instructions and information related to the Instructors process to ensure that they contain who, what, where, where the instructions are information related to the Instructors process to ensure that they contain who, what, where, where the instructions are information related to the Instructors process to ensure that they contain who, what, where, where the instructions are information related to the Instructors process to ensure that they contain who, what, where, where the instructions are information related to the Instructors process to ensure that they contain who, what, where, where the instruction is the Instructors process to ensure that they contain who, what, where the Instructors process to ensure that they contain who, what, where the Instructors process to ensure that they contain who, what, where the Instructors process to ensure the Instructors process the Instructors process to ensure the Instructors process the Instructors	<u> </u>		
2. Review the FAA Guidance and Specific Regulatory Requirements (supplemental information section of this SAI.			
3. Discuss the Training of Check Airman and Instructors process with understanding of the procedures.	appropriate personnel to gain an		
 Observe the Training of Check Airman and Instructors process to gaprocedures. 	nin an understanding of the		
To meet this objective, the inspector will determine and record answers	to the following questions:		
1. Do written procedures exist to achieve the desired result of the Train Instructors process:	ning of Check Airman and		
1.1 Do written procedures exist to address abnormal training requirements (e.g., wet leases, mergers, acquisitions, and interchange agreements)?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A		
1.2 Do written procedures exist to address the maintenance and distribution of training program manual(s)?	YES If no or N/A, explain: NO N/A		
1.3 Do written procedures exist to obtain approval prior to implementing changes in the training? [SRR 121.405 (b)]	☐ YES If no or N/A, explain: ☐ NO ☐ N/A		
1.4 Do written procedures exist to check the progress of check airman and instructors in training?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A		
1.5 Do written procedures exist to ensure that changes effecting flight crewmember training are incorporated into the flight instructor and check airmen training program?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A		
1.6 Do written procedures exist to ensure that changes affecting flight operations are incorporated into the flight instructor and check airmen training programs?	YES If no or N/A, explain: NO N/A		
2. Do the procedures identify: who, what, where, when and how?	☐ YES If no, explain: ☐ NO		
3. Are the procedures in compliance with the CFR(s)?	YES If no, explain:		
4. Do the procedures conform to other written guidance (E.g., Operations Specifications, FAA Orders, Airworthiness Directives, Advisory Circulars, Handbook Bulletins, Directives, and Manufacturer's Recommendations)?	☐ YES If no, explain: ☐ NO		

4.2	4.2.7 Training of Check Airman and Instructors			
S	SECTION 3 – PROCEDURES ATTRIBUTE			
5.	Does the air carrier have the resources to support the written procedures for the Training of Check Airman and Instructors process?		YES NO	If no, explain:
6.	If alternate procedures exist for use during irregular conditions, do they achieve the same desired results as the primary procedures so that an equivalent level of safety is maintained? (E.g., a manual system used as a result of equipment failure.)		N/A,	If no, explain: No alternate dures exist for this nt
7.	Are the procedures published in different manuals relating to the Training of Check Airman and Instructors process consistent?		YES NO	If no, explain:
8.	Does the air carrier have a documented method for assessing the impacts of procedural changes to the Training of Check Airman and Instructors process?		YES NO	If no, explain:

4.2.7 Training of Check Airman and Instructors		
SECTION 4 – CONTROL ATTRIBUTE		
Objective: To determine if checks and restraints are designed into the Training of Check Airman and Instructors process to ensure a desired result is achieved.		
To meet this objective, the inspector will accomplish the following tasks:		
1. Review the documented instructions and information related to the T Instructors process.	raining of Check Airman and	
2. Review the FAA Guidance and Specific Regulatory Requirements (S supplemental information section of this SAI.	SRR) included in the	
3. Discuss the Training of Check Airman and Instructors process with a understanding of the controls.	ppropriate personnel to gain an	
4. Observe the Training of Check Airman and Instructors process to gai controls.	n an understanding of the	
To meet this objective, the inspector will determine and record answers to	to the following questions:	
1. Are the following checks and restraints built into the Training of Cheprocess:	eck Airman and Instructors	
1.1 Do the air carrier's flight instructor and check airman tests adequately measure the content and objectives of the training?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A	
1.2 Does the air carrier ensure modular lesson plans are followed to ensure standardized training?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A	
1.3 Does the air carrier ensure that instructors are qualified for the modules they are instructing?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A	
1.4 Does the air carrier ensure continued adequacy of training devices?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A	
1.5 Does the air carrier ensure that programmed hours are completed?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A	
1.6 Does the air carrier use authorized signatures to certify the proficiency and knowledge of each flight instructor and check airmen?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A	
1.7 Does the air carrier ensure that instructors or check airmen meet the requirements specified in 121.411 (b) or 121.412 (b), as appropriate?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A	
2. Do the checks and restraints ensure the desired result is achieved for the Training of Check Airman and Instructors process?	YES If no, explain:	

4.2	4.2.7 Training of Check Airman and Instructors			
S	ECTION 4 – CONTROL ATTRIBUTE			
3.	Does the air carrier have a documented method for assessing the impacts of any changes made to checks and restraints in the Training of Check Airman and Instructors process?	☐ YES ☐ NO	If no, explain:	
4.	Does the air carrier have the resources to support the checks and restraints for the Training of Check Airman and Instructors process?	☐ YES ☐ NO	If no, explain:	

4.2.7 Training of Check Airman and Instructors			
SECTION 5 - PROCESS MEASUREMENT ATTRIBUTE			
Objective: To determine if the air carrier measures and assesses the Training of Check Airman and Instructors process, to identify and correct problems or potential problems.			
To meet this objective, the inspector will accomplish the following tasks:			
1. Review the documented instructions and information related to the T Instructors process.	raining of Check Airman and		
2. Discuss the Training of Check Airman and Instructors process with a	appropriate personnel to gain an		
understanding of the process measures.3. Observe the Training of Check Airman and Instructors process to gain process measures.	in an understanding of the		
To meet this objective, the inspector will determine and record answers to	to the following questions:		
1. <deleted></deleted>			
2. Does the air carrier's Training of Check Airman and Instructors proc process measurements?	ess include the following		
2.1 Does the air carrier observe and evaluate Instructors who are conducting training.	☐ YES If no or N/A, explain: ☐ NO ☐ N/A		
2.2 Does the air carrier have a method to measure the transfer of knowledge to the check airman and instructor in training?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A		
2.3 Does the air carrier have a method for measuring performance improvement as a result of recurrent training?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A		
2.4 Does the air carrier have a method to provide feedback to the training department?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A		
2.5 Does the air carrier employ an independent evaluation program?	☐ YES If no or N/A, explain: ☐ NO ☐ N/A		
3. Does the air carrier document their process measurement methods and results?	YES If no, explain:		
4. Are the air carrier's process measurement methods effective?	☐ YES If no, explain: ☐ NO		
5. Does the air carrier use their process measurement results to improve their programs?	YES If no, explain:		
6. Are the process measurement results accessible to the FAA?	YES If no, explain:		
7. Does the organization that conducts the process measurement have direct access to the person with responsibility for the Training of Check Airman and Instructors?	YES If no, explain: No		
8. Does the air carrier have the resources to support the process measurement for the Training of Check Airman and Instructors?	YES If no, explain: No		

4.2.7 Training of Check Airman and Instructors		
SECTION 6 – INTERFACES ATTRIBUTE		
Objective: To determine if the air carrier identifies and manages the interactions between the Training of Check Airman and Instructors process and the other element processes within the air carrier organization.		
To meet this objective, the inspector will accomplish the following tasks:		
Review the documented instructions and information related to the T Instructors process.		
2. Discuss the Training of Check Airman and Instructors process with a understanding of the interfaces.		
3. Observe the Training of Check Airman and Instructors process to gainterfaces.	in an under	rstanding of the
To meet this objective, the inspector will determine and record answers	to the follo	wing questions:
1. Are the following interfaces identified for the Training of Check Air	man and In	structors process:
1.1 Fueling (Element 1.3.16)	☐ YES ☐ NO ☐ N/A	If no or N/A, explain:
1.2 Deicing Program (Element 1.3.18)	☐ YES ☐ NO ☐ N/A	If no or N/A, explain:
1.3 <deleted></deleted>	☐ YES ☐ NO ☐ N/A	If no or N/A, explain:
1.4 Airman Duties/Flight Deck Procedures (Element 3.1.3)	☐ YES ☐ NO ☐ N/A	If no or N/A, explain:
1.5 Operational Control (Element 3.1.4)	☐ YES ☐ NO ☐ N/A	If no or N/A, explain:
1.6 Carry-on Baggage (Element 3.1.5)	☐ YES ☐ NO ☐ N/A	If no or N/A, explain:
1.7 Carriage of Cargo (Element 3.1.8)	☐ YES ☐ NO ☐ N/A	If no or N/A, explain:
1.8 Aircraft Performance Operating Limitations (Element 3.1.9)	☐ YES ☐ NO ☐ N/A	If no or N/A, explain:
1.9 Lower Landing Minimums (Element 3.1.10)	YES NO N/A	If no or N/A, explain:

4.2.7 Training of Check Airman and Instructors		
SECTION 6 – INTERFACES ATTRIBUTE		
1.10 Dispatch or Flight Release (Element 3.2.1)	YES If no or N/A, explain:	
1.11 Flight/Load Manifest/Weight and Balance Control (Element 3.2.2)	☐ N/A ☐ YES If no or N/A, explain: ☐ NO	
1.12 MEL/CDL Procedures (Element 3.2.3)	☐ N/A ☐ YES If no or N/A, explain: ☐ NO	
1.13 Training of Flight Crewmembers (Element 4.2.3)	☐ N/A ☐ YES If no or N/A, explain: ☐ NO	
1.14 Simulators/Training Devices (Element 4.2.8)	☐ N/A ☐ YES If no or N/A, explain: ☐ NO	
1.15 Outsource Crewmember Training (Element 4.2.9)	☐ N/A ☐ YES If no or N/A, explain:	
1.16 Appropriate Airman/Crewmember Checks and Qualifications	☐ NO ☐ N/A ☐ YES If no or N/A, explain:	
(Element 4.3.2) 1.17 Use of Approved Routes, Areas, and Airports (Element 5.1.6)	□ NO □ N/A □ YES If no or N/A, explain:	
1.18 Flight Crewmember Flight/Duty/Rest Time (Element 6.1.2)	□ NO □ N/A □ YES If no or N/A, explain:	
	No N/A	
1.19 Director of Safety (Element 7.1.3)	☐ YES If no or N/A, explain: ☐ NO ☐ N/A	
1.20 Director of Operations (Element 7.1.4)	YES If no or N/A, explain: NO N/A	
1.21 Chief Pilot (Element 7.1.5)	☐ YES If no or N/A, explain: ☐ NO ☐ N/A	
1.22 Maintenance Control (Element 7.1.6)	YES If no or N/A, explain: NO N/A	

4.2.7 Training of Check Airman and Instructors	
SECTION 6 – INTERFACES ATTRIBUTE	
1.23 Computer-Based Record Keeping System (Element 3.1.11)	YES If no or N/A, explain:
	☐ NO ☐ N/A
1.24 North Atlantic Minimum Navigation Performance	YES If no or N/A, explain:
Specifications NAT/MNPS) (Element 1.3.25)	□ No
1.25 Reduced Vertical Separation Minimums (RVSM)	□ N/A
Authorization (Element 5.1.9)	☐ YES If no or N/A, explain: ☐ NO
	□ N/A
1.26 Special Navigation Areas of Operation (Element 5.1.7)	YES If no or N/A, explain:
	No
1.27 < Deleted>	□ N/A
1.28 Manual Currency (Element 2.1.1)	YES If no or N/A, explain:
	□ NO □ N/A
1.29 Content Consistency Across Manuals (Element 2.1.2)	YES If no or N/A, explain:
	□ No
1.20 Manual Distribution (Floreget 2.1.2)	□ N/A
1.30 Manual Distribution (Element 2.1.3)	YES If no or N/A, explain:
	□ N/A
1.31 Manual Availability (Element 2.1.4)	☐ YES If no or N/A, explain:
	No
2. List any additional interfaces identified:	☐ N/A
2. Elst any additional interfaces racintified.	
3. Are there written procedures for the use of air carrier personnel in	YES If no, explain:
the application of these interfaces? 4. Are there controls to ensure that interfaces occur?	No No
4. Are there controls to ensure that interfaces occur?	YES If no, explain: No
5. Are the interfaces between the Training of Check Airman and	YES If no, explain:
Instructors process and other processes treated consistently in the Manual(s)?	□ No